Mayor Paul Gohman called the City Council meeting to order at 6:29 p.m. on October 24, 2024 and established a quorum. In attendance were Clabe F. Webb, David Scott, RA Morris, Zach Davidson, Ricky Royall, Teresa Ballard, and Tara Robinson. Mayor Pro-Tem Mike Bailey was absent.

Mayor Paul Gohman led with the pledge of allegiance and led us in prayer.

There were no public comments.

**Monthly Reports**

Fire Department Report

Had two meetings. There was one call out to a wreck but then the call was canceled, and they returned to the fire department. Members are reviewing the Constitution and By-laws manual.

They are helping with Bronteoberfest.

Depot Report

The roof is currently being replaced. Ricky Royall reported the roofers were going to remove the chimney but due to structure they had to leave the chimney in place. Once we remodel the inside and see the structure is sound, they can remove the chimney. The old tiles can be sold.

Animal Report

* Went on a call for one loose dog; found and returned to owner.
* Incident two loose dogs- a residence had one dog detained. I took possession of it, bathed it due to fleas and returned it to the owner and the other was never located.
* One loose dog on Hwy, could not be located.
* One cat and one kitten- trapped, released at ranch.
* Responded to call of injured bird, took possession of a Bobwhite Quail, released out of city limits.

Permit Report

Eight total permits were approved; 1 Fence, 2 Cargo; 2 Carport; 1 House; 1 Awning and Cargo and 1 Shed.

F. **Regular Agenda**

1. Discuss/Act – Permit: Consider variance permit for Richardo Flores to place a new manufactured home at 320 W Trammel. Ricky Royall denied permit to Mr. Flores due property setbacks. Mr. Flores would like to get a variance.

Mr. Flores addressed the council and explained the situation. When inquiring into the property they reviewed zoning and setbacks. After buying the property they discovered the property setbacks would not work with placing a manufactured home. He wants to sell this property with a home as a package. He has changed to a smaller manufactured home but is still over by a small amount. 16’ X 76’ maximum size or smaller with four-by-four steps. Council Webb asked how much over are you needing? 6’ is needed to be able to place a manufactured home. Clabe asked Ricky if we would have fire accessibility and Ricky reported yes that it had a street on either side. This property is on a corner lot and behind the property if vacant. Ricky recommended splitting the six’ into three’ in the front and three’ in the back and Mr. Flores replied yes, the setbacks could be adjusted. Ricky recommended with the lot being fifty,’ the front door would be 36’ from the north side and fourteen’ in front of the property.

Clabe F. Webb made the motion to approve a variance with Mr. Flores with the specifications Ricky Royall recommended, Zach Davidson seconded the motion. Vote: 4/0 motion carried.

1. Discuss – Community: USDA has Single Family Housing (SFH) Home Repair program through Rural Development application packets available. Mayor Gohman reported this for information only.
2. Discuss/Act – Community: Consider Resolution 24-11 - Christmas Parade and Festivities – RBF Chairperson Shonda Folsom.

Zach Davidson made the motion to approve the 2024 Christmas parade as presented, RA Morris seconded the motion. Vote: 4/0 motion carried.

1. Discuss/Act – City Offices: Consider proposed 2025 City Holiday Schedule

Zach Davidson made the motion to approve the 2025 City Holiday Schedule, Clabe F. Webb seconded the motion. Vote: 4/0 motion carried.

1. Discuss/Act – Budget: Operating Budget exhibit amendment #2. Consider approving Ordinance – 24-04. Teresa Ballard presented the proposed amendments accounts.

David Scott made a motion to approve amendments as presented, RA Morris seconded the motion. Vote: 4/0 motion carried.

1. Discuss/Act – Water Plant: Consider a resolution authorizing mayor to execute principal forgiveness agreement with TWDB; Drinking Water State Revolving Fund.

David Scott made a motion to approve the principal forgiveness agreement with TWDB, Zach Davidson seconded the motion. Vote: 4/0 motion carried.

1. Discuss/Act – Water Plant: Select what bank to hold the escrow funds from TWDB.

RA Morris made a motion to approve FFIN to hold the escrow funds, Zach Davidson seconded the motion. Vote: 4/0 motion carried.

1. Discuss/Act – Water Plant: Authorize mayor to execute TWDB escrow agreement with selected bank.

Zach Davidson made the motion to authorize the mayor to execute an escrow agreement for option two flat fee, seconded by David Scott. Vote: 3/1 Clabe F. Webb vote no. Motion carried.

1. Discuss/Act – Water Plant: Authorize city to open local checking account for TWDB construction expenses. Teresa Ballard reported already had a TWDB account in the past and we still have the checks and would like to reopen and use them.

Zach Davidson made a motion to approve opening a local checking account to pay invoices for the construction of the water plant, David Scott seconded the motion. Vote: 4/0 motion carried.

**Consent Agenda – 10-16**

Discuss/Act – Consider approving previous minutes and financials:

1. August 15, 2024, RCCM Minutes
2. August 20, SCCM Minutes
3. September 9, 2024, SCCM Minutes
4. September 23, 2024, RCCM Minutes
5. September Balance Sheet
6. September Revenue and Expenditures
7. September Aging Report

Zach Davidson made the motion to approve minutes and financials as presented, Clabe F. Webb seconded the motion. Vote: 4/0 motion carried.

**Informational Reports**

Mayor Gohman reported that we are getting the money to build the new water plant. We did everything we could to let the people know what will happen if the ESD district does not pass.

Utility Director Ricky Royall reported getting the materials in for Exxon pipeline project phase III. Sometime at the end of this month to early next month the TxDot sidewalk project should start.

City Secretary Teresa Ballard reports closing out the FY23-24 year and getting documents ready for the upcoming audit.

City Council – None

Mayor Gohman adjourned the meeting at 7:42 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paul Gohman, Mayor

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teresa Ballard, City Secretary